

Clifton Crest HOA Annual Meeting
Zoom
January 12, 2021 7:30 pm

Call to Order:

The meeting was called to order by Richard Lessard at 7:34 pm.

Notice of Quorum:

An annual meeting notice was sent by mail to all homeowners on December 14, 2020 and posted on the community website.

Attended:

Ingrid Ketterman of Capitol Property Management (CPM)
18 Proxies received.

President's Remarks:

Richard introduced himself. The previous Board President, Jeff Dunn moved from Clifton Crest. Richard thanked the homeowners for sending in their proxies for the meeting. There were two impacts to the community during the pandemic—both social events were cancelled. Spring clean-up is still possible. The Board approved changing trash vendors from American Disposal Services to Patriot. This change has saved the HOA money. The Board replaced the mulch along the tot-lot pathway to stone to prevent from it washing away and avoid further maintenance issues. There were dead trees removed from common areas this past year. Richard went over periodic issues with bulk items being left at curbside and not properly scheduled through Patriot. The stormwater pond near the townhomes was clogged. Richard thanked Chetan for working directly with Fairfax County to have this repaired. Richard also thanked Uma for her good work and the previous members, Jeff Dunn and Ellen Frogale.

Approval of Minutes:

The minutes of the January 28, 2020 annual meeting were reviewed. The Board approved unanimously.

Reports from the Board of Directors:

- Chetan called Fairfax County often this past year to repair the stormwater pond to avoid maintenance fees.
- Uma states moving to Patriot was a good move for the HOA.

Election of Officers:

Chetan's term expires in 2023. Richard and Uma's term expired. Jeff and Ellen stepped off the Board after moving recently. There are currently 4 available spots on the Board. Richard briefly described the Board roles.

Richard made a motion to elect Uma to another 3-year term. Chetan seconded this motion. Chetan made a motion to elect Richard to another 3-year term. Uma seconded this motion. Chetan made a motion to elect Tushar Patel to a 3-year term. Richard seconded this motion.

Richard will update the list of board member's terms on the website.

Old/New Business:

- Claudia Escobar asked about the trees along Clifton Road to limit noise with the upcoming widening project on Rt. 29. This was raised at the last meeting. Richard said this can be reviewed again by the Board.
- Claudia Escobar raised the issue with the townhome trash location. A dead tree was recently removed from this area and needs attention. Installing concrete was recommended and seeding the common area grass.

Open Discussion:

- Richard would like to check on a possible group rate to have the mailboxes replaced. The existing mailboxes are over 20 years old and require repairs. This is a homeowner responsibility, not HOA. **Capitol can provide vendor list to Board.**
- Richard hopes to receive homeowner emails so the Board can communicate better and post meetings and other HOA business. Mohammad Siddiqui asked about possibly using NextDoor, which was discussed at the previous meeting.
- Mohammad Siddiqui asked about the 29-widening project. Rabyya received a voting letter after the sound study was completed. The sound wall was approved, 2023 construction should begin. VDOT has updates posted on their website.
- Margie thanked Ingrid for working with the Board to install the river rocks to the pathway.
- Margie reported the solar powered lights near the tot-lot are out. There are also dead trees near the tot-lot, but unsure if they belong to the HOA or homeowners. **Capitol will inspect and have repaired.**
- Deepak recently moved to Clifton Crest. He thanked Ingrid for helping him and hopes to meet other members after the pandemic. Mustafa also recently moved to the HOA and hopes to meet neighbors as well.

Adjournment:

The meeting was adjourned at 8:18 p.m.